

Izabela Probert ACMA GCMA

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PERSONAL PROFILE

Highly skilled Global Chartered Management Accountant, with national as well as global experience within a large number of leading blue-chip organisations, including PwC, Reebok SSC, adidas GBS, Orange (France Telecom), Lloyds Banking Group, Balfour Beatty SSC, Dairy Farm Management Services. Accomplished in Finance Shared Services and Project Management, including managing cross-cultural teams and a variety of IT implementations. Expert in bringing about valuable and meaningful conversations, as well as information, to all stakeholders involved in each role.

PROFESSIONAL QUALIFICATIONS

2012 CGMA (Chartered Global Management Accountant)
2002 CIMA (Chartered Management Accountant)
2000 Kepner-Tregoe Project Management Certificate
1993 AAT
1989 Hotel and Restaurant Management Diploma
1986 Advanced Business College Diploma
1985 A Levels in English, German, Biology, Pedagogics

COMPUTER EXPERIENCE

SAP FICO & BI, Oracle 10.7, Exact Globe, Oracle BI Discoverer, Salesforce, CedAr e5, Hyperion Enterprise, Cognos BI Reporting, eBack Office Platinum, FRx Reporting, Seagate Crystal Reports 6, Paradigm procedure writing tool, Microsoft Excel Advanced, Microsoft Word, Microsoft Powerpoint, MS Sharepoint, MS Visio, Mercury Test Director 8.0 SP2, MSST-Online, MS Live Meeting, STT Trainer tool

LANGUAGES

Fluent in: English, German, Croatian

CAREER HISTORY

Viimi Ltd – Senior Director Project Management (Feb 2007 – current)

- Project & programme management (current)

Project – adidas Group / Global Business Services (Sep 2018 – Dec 2018)

Senior Director Transition Management for worldwide GBS, based in Porto

- Recommend and implement internal rules for GBS customer, as well as employee engagement, raising Service Quality
- Strategic planning for global transition map and resourcing, reducing effort and improving outputs
- Lead global transition teams in the creation of best practice Implementation Standards & Methodology

Project – XCD – (Jan 2018 – Sep 2018)

IT Project Manager for cloud-based HR & Payroll solution provider

- Chair Client Steering Committee meetings
- Lead team of UK & India based Salesforce implementation Consultants
- Advise on best practice Project Management processes, documentation, training

Project – Global EVRT (Jan 2017 – Dec 2017)

Head of Projects for Events Company, in Europe and Middle East

- Advise on IT system requirements to support business growth.
- Lead the planning and delivery of ongoing events, and co-located teams, stakeholders and partners.

Project – Viimi Ltd & UK Department for International Trade (DIT) (Apr 2015 – May 2017)

Programme Manager for Knowledge Transfer Partnership (KTP)

- Develop KTP between leading academic and business organisations through ERDF.
- Assess systems capabilities for knowledge sharing; advise on process changes for new systems.

Project – Dairy Farm Management Services Ltd (Apr 2014 – Mar 2015)

Programme Manager for Global SAP FICO implementation, based in Hong Kong

- Effectively manage the SAP FICO Implementation Programme, including the Implementation Partner & Business Entities to deliver to overall plan.
- Implement project framework and shape Project Governance and Communication process.
- Maximise available resources to implement programme components to schedule.

Project – adidas Group / FSS Asia (Aug 2012 – Mar 2014)

Programme Manager for the Financial Shared Service Centre Asia, based in Asia

- Establish and manage effective methods, tools and infrastructure for overall programme success.
- Lead the SAP Interface projects within the programme to support programme requirements.
- Strategic Programme planning and recommendations for 7 transitions across 5 countries & 150 staff.
- Chair senior level Steering Committee meetings, including CFO.

Project – Balfour Beatty Workplace / SSC (Feb 2011 – Jul 2012)

Project Manager for 3 SSC transitions for World-class Infrastructure Services Business

- SSC Transition Planning, Assessment & Delivery in preparation for major Oracle systems upgrade.
- Transition impact analysis for IT and Finance to identify potential risks and control issues.
- Lead transition meetings to ensure transition remains on track, including review of ramp-up plans, move to stabilisation, BAU, implementation of effective communication channels to SSC.

Project – Lloyds Banking Group, FBS (SSC) (Mar 2010 – Feb 2011)

Customer Manager for Financial Services Integration Project of HBoS into LTSB (Oracle to SAP)

- Evaluation of training needs and implementation of new training modules for Oracle to SAP project.
- Design of communications package for all stakeholders, including Intranet design and updates, feedback assessments, polls and Live Meetings, promoting training changes.
- Roadshow planning & design for promotion of SAP tools and user experience throughout the UK.
- Conceived the 'Take Control' slogan for Group communications of new SAP modules.

Project – Pirtek (Benelux) BV, Belgium (May 2009 – Feb 2010)

Project Manager for setup of Finance function for International Franchise organisation

- Implement Group accounting and reporting, KPIs and effective deadlines, IT Systems evaluation.
- Appraisal and implementation of Exact Software.
- Evaluation of process improvements & recommendations for strategic decision-making.

Project – Somerfield Stores Ltd (Oct 2008 – Mar 2009)

System Analyst for major IT Systems Implementation of Finance Reporting System for national Retailer

- Preparation for Data Migration through Systems Testing and Investigation of Defects.
- Script preparation for User Acceptance Testing; co-ordination of end-to-end testing for Go Live date.
- End User communications regarding changes, updates and forthcoming training.

Project – Knowledge Transfer to EU-accession countries (Mar 2007 – Sep 2008)

Project Manager for Knowledge Transfer Partnership

- Market investigation and analysis for service and knowledge transfer for middle management
- Development of communications plan for businesses, government bodies, academic institutions

Sabbatical

June 2005 – Feb 2007 – Around the world trip

SmartStream Technologies Ltd - Co-located UK & Austria

Interim Controller Austria (Oct 2004 – Jun 2005)

Market-leading provider of Transaction Lifecycle Management solutions for the world's top banks

- Implementation of Business Net Banking software in co-operation with Bank Austria.
- Lead at Swiss Tax audit in Zurich, resulting in a 30% reduction of tax liability.

Orange (now France Telecom)

Project Manager (Nov 2002 – Oct 2004)

Leading business communications company with a global annual turnover in excess of EURO 15 billion

- Sarbanes-Oxley Implementation (internal controls evaluation and reformation)
- Introduction of Self Billing & identification of IT System requirements

WTB Holdings

Senior Management Accountant, Contract (Mar 2002 – Oct 2002)

National company providing solutions in Civil Engineering

- Review and assessment of Group reporting practices for national streamlining of process.
- Design of group consolidation formats, in agreement with all subsidiaries.

Computershare Ltd

Senior Management Accountant, Contract (Oct 2001 – Mar 2002)

Leading International Financial Services and Technology Provider for the global securities industry

- Implementation of GL and AP process improvements comprehensive monthly closing schedule.

Magnox Generation (p/o British Nuclear Fuels Ltd)

Finance Officer, Contract (Aug 2001 – Oct 2001)

- Liaison with leading managers during major £30m IT Systems Implementation Project for the successful design and implementation of budgetary control procedures and financial forecasts.

Consignia

Management Accountant, Contract (Feb 2001 – Aug 2001)

- Interrogation of SAP System to extract Project Information.

Reebok Europe BV - Shared Service Centre (Netherlands)

Senior International Accountant, Contract (May 2000 – Jan 2001)

- Re-design and automation of the SAP Inventory Reporting Process; testing & implementation of Fixed Asset Module in SAP; procedure writing training, review and successful issue of Manual.

Trane Europe BV - Shared Service Centre (Netherlands)

General Ledger Team Leader, Contract (Feb 1999 – Apr 2000)

- Achieve SSC set-up through recruitment & training; develop Country Managers' understanding of SSC concept; establish KPIs and SLAs and charges thereof.

Price Waterhouse Coopers - Shared Service Centre (Netherlands)

Country Liaison Manager – Switzerland (Jul 1997 – Jan 1999)

- Identification of client's business needs; SLAs and KPIs; transition management from CH to NL with co-located teams.

Plantronics Ltd

Management Accountant (Apr 1995 – Jul 1997)

- Implementation of a redefined Inward Processing Relief System and Oracle Costing System.

Neptune Plating Ltd

Accountant (Aug 1989 – Mar 1995)